

**JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**9:00 a.m.
March 18, 2025**

**1682 Slabtown Rd
Lima, OH 45801**

MINUTES

The meeting was called to order at 9:00 a.m. by Chairman, Donna Creamer. Present was Commissioner, Robert Antibus, Kevin Bruin, Donna Creamer; Staff, Brent Brinkman, Myles Cartwright, Denise Graham, Ben Altenbach, Greg Zach, Zak King, Tim Wurst, Anne Smedley: Director, Tyler Black, Legal Advisor, Dale Vandemark and Recording Secretary, Anne Bowman.

Kevin Bruin made motion to approve the February 18, 2025 minutes as presented. Bob Antibus seconded. The motion passed.

Tyler Black reported the following:

- Volunteer Celebration will be next Wednesday and you are all invited to attend.
- Deferred monthly report to allow time for supervisor reports.

Myles Cartwright reported the following:

- Interviewing candidates for the Natural Resource Supervisor.
- Presented the branding ideas to the staff.
- Had our first quarterly meeting with all departments.
- Attended the Ohio History Connection site manager meeting. Updated sign regulaton will be placed at Ft. Amanda.
- Interviewed two candidates for the seasonal Ranger position.

Brent Brinkman reported the following:

- Congratulations to Anne Smedley on the Natural Resource Supervisor position.
- Deferred monthly report to allow time for supervisor reports.

Ben Altenbach reported the following:

- 13 calls for service in January.
- Two applicants for the seasonal ranger position were interviewed on 3/7/25 and offered the position to John Bishop, he will start on April 9th.
- Rangers are on the summer hours starting 3/9/25.
- Working with Shawnee Township on a Fine Arts festival and movie nights in the Parks this summer at Heritage Park.

Anne Smedley reported the following:

- Thirty-five participants along with partners harvested 8 does this year. There are 15 who will not be eligible for next year.
- Burned tree debris at Settlemeyer for wetland tree plantings.
- Removed invasive trees and shrubs from prairies.
- Seeded Lauer Historical Farm floodplain field and added seed to office prairie.
- Garlic mustard removal will take place this spring with 2 times per week with all day pulls.
- Submitted paperwork for spring prescribed fire plans.

Greg Zack reported the following:

- Bridge repairs at Heritage Park.
- Memorial Tree mapping on OnX.
- Observation deck construction at Motter.
- Attended the Great Lakes Park Training Institute.
- Building inspections.
- Will be doing our seasonal hiring for maintenance department.
- Tree assessments

Tim Wurst reported the following:

- Finish building the Cottonwood Bridge.
- Clean out the Kendrick Woods garage.
- Scheduled vehicles for the yearly maintenance.
- Tree risk assessments.
- Building inspections
- Building observation deck at Motter.

Zak King reported the following:

- Tree assessments
- Installed changing table at Ottawa Metro Park Beach.
- Sugar shack revamp.
- Flail mowing under train bridge on Riverwalk.
- Lions Den playground install will be 75% complete by the end of March.
- Opening campground.
- Building benches at Teddy Bear Park along trail.
- Lima Lake west bank work.

Old Business

Kevin Bruin made motion to approve the February 2025 Monthly Budget Update as submitted. Bob Antibus seconded. The motion passed.

Bob Antibus made motion to approve the February 2025 Bills as submitted. Kevin Bruin seconded. The motion passed.

Project Update

-Vehicle Storage building is moving along, the drywall and guard rails are up. They are pouring the sidewalk today.

-H2Ohio Wetland project – most of the roughend work is done. Moving right along. The eagle nest got blown out of the tree from all the high winds over that last weekend.

-Splashpad – All Terra has finished the sand removal within a two week time period. Waiting to hear from ODNR on the funding. Bockrath & Assoc. is working on getting drawing together.

-Trail Updates – Sent another email to Josh Unterbrink and have not heard back from him.

New Business:

Resolution 2025-10 was presented authorizing the executive director of the Park District to request of funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2026-2027 through the Ohio Parks & Recreation Association. Kevin Bruin made a motion to approve resolution as presented. Bob Antibus seconded the motion. The motion passed.

Resolution 2025-11 to Amend the following designated job descriptions, effective March 18, 2025. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded the motion. The motion passed.

Resolution 2025-12 was presented authorizing the executive director of the Park District to enter into an access agreement for community air monitoring equipment with the Lima Refining Company. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded the motion. The motion passed.

Resolution 2025-13- was presented authoring the executive director of the Park District to enter into contract for the purchase of a maintenance vehicle. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded the motion. The motion passed.

Resolution 2025-14 – was presented authorizing the executive director of the Park District to enter into contract for the purchase and upfit of a Ranger Vehicle. Kevin

Bruin made a motion to approve resolution as presented. Bob Antibus seconded the motion. The motion passed.

At 10:05 a.m., a role call vote was taken to enter into executive session. Bob Antibus-yes; Kevin Bruin – yes; and Donna Creamer- yes.
Executive session included the following: Chairman, Donna Creamer; Commissioner, Bob Antibus; Commissioner, Kevin Bruin; Legal Advisor, Dale Vandemark; Director, Tyler Black; Deputy Director Myles Cartwright.

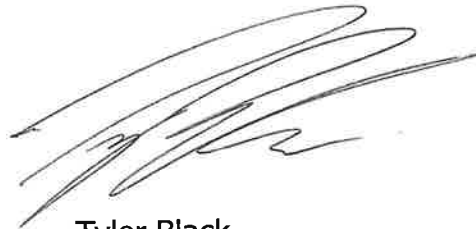
Executive Session
ORC 121.22 (G) (1) Dismissal of a public employee.

At 10:51 a.m., a role call vote was taken to leave executive session. Bob Antibus-yes; Kevin Bruin – yes; Donna Creamer – yes.

The next Board meeting is scheduled for Tuesday, April 15, 2025 9:00 a.m.



Donna Creamer
Chairman



Tyler Black
Director