

**JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**9:00 a.m.
January 21, 2025**

**1682 Slabtown Rd
Lima, OH 45801**

MINUTES

The meeting was called to order at 9:00 a.m. by Chairman, Kevin Bruin.. Present was Commissioner, Robert Antibus, Kevin Bruin, Donna Creamer; Staff, Brent Brinkman, Myles Cartwright, Denise Graham, Ben Altenbach, Dan Hodges: Director, Tyler Black, Legal Advisor, Dale Vandemark and Recording Secretary, Anne Bowman.

Bob Antibus nominated Donna Creamer as Chairman for 2025. Kevin Bruin seconded. The motion passed.

Bob Antibus made motion to approve the December 19, 2024 minutes as presented. Kevin Bruin seconded. The motion passed.

Tyler Black reported the following:

- Meeting with staff over the past month for quarterly conversations.
- Annual planning with the Leadership team for the next 90 days, one year, and three years.
- Annual Report for 2024
- Working with the Leadership team on the re-branding and options moving forward.

Myles Cartwright reported the following:

- Quarterly conversations with Ben, Brent and Dan.
- Job descriptions updated
- Working on branding design/signage with Terrabilt
- Pre-construction meeting with Davey and Mark's Construction
- Starting on Amphitheater performers for 2025 season.
- LEADS audit with OSP representative and Chief Altenbach.

Brent Brinkman reported the following on Maintenance Department:

-Maintenance crew completed building inspections and conducted litter pick-up along the road frontages of the parks.

Zone 1- Remove sidewalk in beach area.

- Tree removal from trails at Teddy Bear and OMP.
- Bradford Pear tree removal at OMP.

- ACF south barn cleaning/organization
- Repair/replace lighting in MEEC
- Repair Natural Resources trailer.

Zone 2 - Work on Motter observation deck

- Vehicle maintenance
- Memorial trees on OnX

Zone 3 -Clean canal path of corn fodder/debris

- Clean gutters at Fort Amanda
- Tree risk assessments.

Brent Brinkman reported the following on Natural Resource Department:

- Controlled Deer Hunt wrapping up on January 22nd. Deer harvests are currently at 8.
- Quarterly conversation.
- Spot spraying teasel at OMP and Lippincott.
- Assess invasives at Beil property
- Treat low occurrence invasives at Haver Ridge.
- Treating honeysuckle/cut stump along creek at Hermon Woodlands.

Ben Altenbach reported the following:

- 15 calls for service in December.
- Chad Cupples resigned from the park district on 11/22/24.
- Chief Altenbach participated in the annual Lima FOP Cops and Kids event.
- Full-time ranger position has been posted. We have received one serious application at this time.
- Ranger Brent Brinkman retired from the Ranger Department on 12/31/2024. Brent was appointed as law enforcement ranger with the Park District on 01/20/1999.

Dan Hodges reported the following:

- December was not as busy due to Christmas break.
- Project FeederWatch we have volunteers coming in on Tues/Wed. to collect data.
- Preparing for Maple Syruping Field School Trips
- Planning Nature Fest for June 28.

Donna Creamer asked how many volunteers are using the VicNet. Tyler commented that we 20-25 regular volunteers using VicNet and that we have 161 volunteers in the system.

Old Business

Kevin Bruin made motion to approve the December 2024 Monthly Budget Update as submitted. Bob Antibus seconded. The motion passed.

Bob Antibus made motion to approve the December 2024 Bills as submitted. Kevin Bruin seconded. The motion passed.

Project Update

-Myles Cartwright reported on the H2Ohio project that equipment is being moved in. Meeting with Davey and walked the property. They will have a 10-12 week construction window on this project.

-Brent Brinkman reported on the Vehicle Building project that they have been working through the cold weather and started getting the walls up and working on the roof.

-Tyler Black reported that there are no new updates on the trail projects.

New Business

Bob Antibus made a motion to approve the 2024 Annual Report as submitted. Kevin Bruin seconded the motion. The motion passed.

Resolution 2025-01 was presented authorizing the executive director of the Park District to enter into change order in the contract for the Huber Wetland and Riparian Restoration Project. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded. The motion passed.

Resolution 2025-02 was presented authorizing the executive director of the Park District to enter into change order in the contract for the Huber Wetland and Riparian Restoration Project. Bob Antibus made a motion to approve resolution as presented. Donna Creamer seconded. The motion passed.

Resolution 2025-03 was presented authorizing the executive director of the Park District to fill the position of Natural Resource Supervisor and establish the compensation of said position. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded. The motion passed.

Resolution 2025-04 was presented authorizing an interdepartmental transfer with the 8850 fund. Kevin Bruin mad a motion to approve resolution as presented. Bob Antibus seconded the motion. The motion passed.

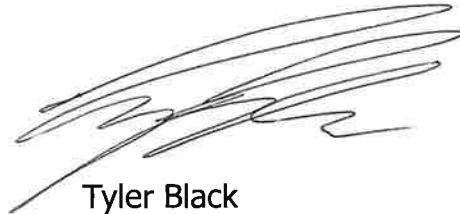
Resolution 2025-05 was presented authorizing the executive director of the Park District to enter into change order in the contract for the new vehicle storage building project. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded the motion. The motion passed.

The next Board meeting is scheduled for Tuesday, February 18, 2025 9:00 a.m.

With no further business, Bob Antibus made motion to adjourn the meeting, at 10:16 a.m. Kevin Bruin seconded the motion. The motion passed.



Donna Creamer
Chairman



Tyler Black
Director