

**JOHNNY APPLESEED METROPOLITAN PARK DISTRICT  
BOARD OF COMMISSIONERS MONTHLY MEETING**

**9:00 a.m.  
February 18, 2025**

**1682 Slabtown Rd  
Lima, OH 45801**

**MINUTES**

The meeting was called to order at 9:00 a.m. by Chairman, Donna Creamer. Present was Commissioner, Robert Antibus, Kevin Bruin, Donna Creamer; Staff, Brent Brinkman, Myles Cartwright, Denise Graham, Ben Altenbach, Dan Hodges: Director, Tyler Black, Legal Advisor, Dale Vandemark and Recording Secretary, Anne Bowman.

Kevin Bruin made motion to approve the January 21, 2025 minutes as presented. Bob Antibus seconded. The motion passed.

**Tyler Black reported the following:**

- Meet with WLIO TV for the Noon Edition and discussed our Annual Report for 2024.
- Attended the OPRA Conference and came away with some great ideas and networking with others.
- Meeting with Technicon – Logistics of tearing down the old office.

**Myles Cartwright reported the following:**

- Quarterly report sent to ODNR for wetland project.
- Met with Matthew Vitullo of ODNR in reference to H2Ohio project.
- Sign audit for Ohio History Connection (Ft. Amanda) completed.
- Working on schedule for the Amphitheater programs.
- Continued work with Terrabilt on branding.

**Brent Brinkman reported the following on Maintenance Dept.**

- Experienced three ice events.
- Remove concrete in splash pad area.
- Bradford Pear tree removal at OMP.
- Work on Motter Observation deck.
- Tree risk assessments.

**Brent Brinkman reported the following on Natural Resources Dept.**

- Controlled Deer Hunt. Total deer harvest for the season is 8.
- Bluebird trail maintenance.
- Burned brush piles at Kendrick Woods wetland site.

- Attended OPRA conference.
- Locate/mark plants in oak wilt area at Hermon Woodlands.

**Ben Altenbach reported the following:**

- 17 calls for service in January.
- On 1/11/25, Ranger Mox cited an individual for tampering with park property.
- On 1/31/25, Chief Altenbach participated in Apollo Career Center's 411 Blast event.
- Chief Altenbach attended OPRA Conference.
- The full-time ranger posting has not yet been filled.

**Dan Hodges reported the following:**

- Working through School field trips and In-School programs.
- Moving Meet the W.I.L.D. to October.
- Working with Black Swamp Area Council to develop programming.
- Wildlife permit reporting.
- Working with volunteer on trail cam program.
- Working on a 2<sup>nd</sup> Grade Field Trip pilot program.

**Old Business**

Kevin Bruin made motion to approve the January 2025 Monthly Budget Update as submitted. Bob Antibus seconded. The motion passed.

Kevin Bruin made motion to approve the January 2025 Bills as submitted. Bob Antibus seconded. The motion passed.

**Project Update**

-Vehicle building has been roofed in and waiting for overhead door installation. Gas lines have been ran and interior walls installed. Kevin Bruin was inquiring when we would be able to move in and Brent commented that it would be the end of April.

-H2Ohio wetland project came across a couple of issues. We have a Eagle nest near by and contacted ODNR and fish and the US Fish and Wildlife Service regarding the nest and eagles that are present. We are in the clear to keep moving forward. Talked with a landowner in regards to drainage on his property with the development of the wetland. Checking with Davey about how to make sure drainage is flowing correctly. Dirt will be hauled to Hermon Woodlands for future use on other projects

-Met with Bockrath on the splashpad. Funding has been put on hold for now. Construction start date could possibly be this fall.

-Emailed Josh Unterbrink in regards to any updates on trail projects and have not had any response from him.

### **New Business**

Resolution 2025-06 was presented authorizing the executive director of the Park District to enter into change order in the contract for the Huber Wetland and Riparian Restoration Project. Kevin Bruin made a motion to approve resolution as presented. Bob Antibus seconded. The motion passed.

Resolution 2025-07 to amend the records retention schedule of the Park District. Kevin Bruin made a motion to approve resolution as presented. Bob Antibus seconded. The motion passed.

Resolution 2025-08 authorizing the Executive Director to enter into contract with Bockrath and Associates for professional engineering and surveying services. Bob Antibus made a motion to approve resolution as presented. Kevin Bruin seconded. The motion passed.

Resolution 2025-09 authorizing the Executive Director to enter into contract with All Terra Inc. for sand removal services at Ottawa Metro Park. Kevin Bruin made a motion to approve resolution as presented. Bob Antibus seconded. The motion passed.

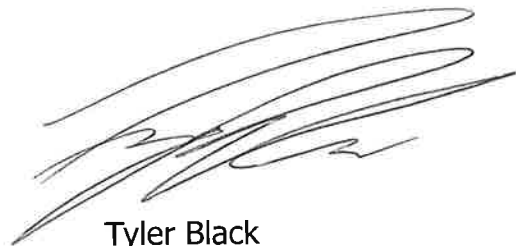
A presentation was given by the leadership team to the board regarding potential branding of the Park District into the future. Conversations will remain ongoing.

The next Board meeting is scheduled for Tuesday, March 18, 2025 9:00 a.m.

With no further business, Bob Antibus made motion to adjourn the meeting, at 10:16 a.m. Kevin Bruin seconded the motion. The motion passed.



Donna Creamer  
Chairman



Tyler Black  
Director